



Executive Summary for LMC Class of 2021 Project

Family Promise of Montgomery County is a 501©3, located in Conroe, Texas and serves all of Montgomery County.

Founded in 2001, transitioning homeless families with children under the age of 18 years into stability by providing shelter, transportation, food and emotional support. With an intake that includes background checks and drug screenings, we collaborate with the families to empower them for a successful future.

We have two paid full time staff that includes an Executive Director and Operations/Case Manager. We have one part-time employee, who is our bookkeeper.

Project contact name will be Lisa Garman, Operations/Case Manager
lisa@familypromiseofmc.org

Lisa Garman's phone number is 936-442-0948

Family Promise of Montgomery County Mission: Serve homeless families with children by uniting faith communities in a cooperative effort to provide shelter, meals, transportation, and compassionate assistance leading to independence.

Our Vision: to alleviate homelessness for families with children in Montgomery County, Texas. We believe strong families build strong communities and our goal is to strengthen families and enable them to become self-sufficient and stable.

We care about our community and strive to lead as the hand-up our families need to empower them into stability in our 90-day program. We are building stable futures and generational change.

Various life situations lead to homelessness for families. The loss of a job, a divorce, illness, domestic violence or an unforeseen accident are a few reasons families become homeless. The children do not have a choice and are in an unstable situation when they come to Family Promise of Montgomery County. We case manage each family with a holistic approach for the best outcomes. When our guests graduate from our 90-day program, they have safe, affordable housing, employment that can sustain their family, a vehicle to get to and from work and childcare. The children, who are school age, are back in school. We can physically see our family's transition from trauma to thriving, independent and happy.

This year is a very exciting year for Family Promise of Montgomery County. Due to aging congregations and COVID, Family Promise of Montgomery County has had to use hotels to shelter our families during their 90-day stay. This does not provide the emotional support that the families need and is very taxing on our annual budget.

This year Family Promise of Montgomery County will be moving into a new facility (static site) that will be used for our daily operations and more importantly will provide personal space for each family to stay overnight. The Static Site will include a bedroom and restroom for each family, office space, playroom, warming kitchen and computer lab. This Static Site will provide continued shelter, so we can support more families on a regular schedule.

Proposed Projects include:

1. **Static Site IT Technical Support:** Set up our new static site including office computers for staff, computer lab for families, printers, phones, Wi-Fi and other miscellaneous IT needs. The Static Site will have fiber optic, which is new for us. Provide direction and assistance on what is the best computer system for a small nonprofit, how to create an internal computer network for our static site, what IT equipment is needed for the family computer lab and administration area. The family computer lab will be used for guests to search for jobs, have virtual interviews, create and print resumes, and complete virtual learning. Our current computers are outdated and do not currently communicate with each other.
 - **Target volunteers:** people with knowledge on computers, printers and servers.
 - **Cost includes:** purchase/provide new staff computers (5), family computers (3), printers (3) and phones (6).
 - Organize donor data base integration. Possible cost of a simple program that integrates with Harness through Zapier. Donor Dock, Neon, Salsa are some that would interface easily. We are open to recommendations that are cost effective and simple to use for volunteers.
 - We do not have staff or volunteers that are knowledgeable in IT support. This is a top priority for Family Promise to be successful at the Static Site.

2. **Moving Day Muscle:** Help sort, box, move and unpack the existing Guest Center at the new Static Site. We expect to move into the Static Site in early 2021. This project can include delivering excess donations that are no longer needed to another nonprofit. This could include:
 - **Target volunteers:** people that can physically help move boxes and furniture.
 - **Cost includes:** moving truck/trailer, moving boxes.
 - Unpacking and help setting up our static site would be included in this project.
 - Most of our volunteers are retired and are not able to help move heavy items.

3. **20th Anniversary Celebration for Family Promise of Montgomery County:** Help us celebrate with our community our new Static Site for our 20th Anniversary. We are the best kept secret in our community. We would like to host a big celebration once we have moved into the Static Site to celebrate the new facility, share our mission and celebrate 20 years in Montgomery County. This project includes design, label and mail invitations to include virtual social media marketing and press release. Advertise the event. Day of set up and take down. Plan and provide food, drinks, entertainment for the event.
 - **Target volunteers:** people that know how to plan and host a celebration.
 - **Cost includes:** marketing materials, advertisement, food and entertainment.

4. **Make LMC class of 2021 the Best Class Ever by adopting a room at the Static Site:** Leave your mark at Family Promise by adopting a room for ongoing recognition. LMC gets to pick the room that they would like to adopt. Adoption includes providing furniture, decorations and set up. A plaque will be located in the room recognizing LMC Class of 2021.
 - **Target volunteers:** LMC class of 2021!
 - **Cost includes:** furniture and decorations
 Pick the Room of your choice:
 - Guest Bedroom includes: four twin beds, two nightstands, lamps, sheets, comforters, small trash can, bedroom décor. The Static Site will include 6 guest bedrooms and bathrooms. The bedrooms will have the same type of beds and furniture. We want the space to feel comforting as the families come from trauma.
 - Guest Bathroom includes: towel sets, bath mats, small trashcan, shower curtain, décor
 - Warming kitchen includes: three full size refrigerators, dishwasher, three microwaves, silverware, plates, cups, bowls, serving utensils. This is a common area for the families to share. Volunteers will bring in evening meals the majority of the time during the week. Breakfast, lunch and weekends the families will use the kitchen space. They can store their food in assigned cabinets for their family. A common eating area will be open to the kitchen.
 - Computer Lab includes: two or three computers, printer, inspirational décor.
 - Inside Children’s playroom includes: bookcases, rug, toys, shelves, organization. We have books and toys that can be used. We need organization for the toys.
 - Guest Family Room includes: TV, couch, chairs that are not fabric.

Family Promise of Montgomery County sincerely appreciates your consideration choosing us as your class project and joining us as we celebrate 20 years serving our community. Together we will make the LMC Class of 2021 the best class ever!

Proposed Project Budget:

Proposed Project	Estimated Unit Cost	Estimated Total Cost
1. Static Site IT Technical Support	\$1,000/computer*	\$8,000
2. Moving Day Muscle	Moving Truck rental, boxes	\$100
3. 20 th Anniversary Celebration	Marketing materials, invitations, food, entertainment	\$1,000
4. LMC Class of 2021 Adopt a Room	\$2,500 to \$5,000 depends on room chosen	\$5,000
Estimated Total Cost for all Projects		\$14,100

**Unknown cost could be extra IT cables, WI-FI connections, servers, etc.*